

WIKI SOCIETY OF WASHINGTON, DC INC.
Board of Directors Meeting

February 26, 2017, at 1:00 PM
Cove, 1817 M Street NW, Washington, DC

Board Members Present: Kirill Lokshin [President]
 James Hare [Secretary]
 John Sadowski [Treasurer]
 Kelly Doyle
 Robert Fernandez
 Peter Meyer
 Diane Shaw
 Rosie Stephenson-Goodknight

Board Members Not Present: Emily Temple-Wood [Vice President]

The meeting was called to order by Mr. Lokshin at 1:09 PM.

1. A motion by Mr. Lokshin to approve the minutes of the December 10 meeting of the Board of Directors in the form previously distributed was seconded and passed without dissent.
2. A motion by Ms. Shaw to approve the minutes of the December 11 meeting of the membership in the form previously distributed was seconded and passed without dissent.
3. Mr. Lokshin submitted a written report on behalf of the Executive Committee.

[See Attachment A]

** Mr. Meyer arrives at 1:16 PM **

4. The hiring of the institutional partnerships manager was discussed, including strategies for recruiting applicants.
5. Past events were discussed, including a need to photograph events for publicity.
6. Future events were discussed, including Women's History Month-related events in March and the upcoming event at MITRE.
7. Partnerships regarding availability of data and WikiCite were discussed.

8. Future events and partnerships were discussed.

** Ms. Stephenson-Goodknight left the meeting at 2:18 PM **

9. The Wikimedia Conference in Berlin was discussed.

The meeting was adjourned at 2:29 PM.

Approved on _____, _____.

James Hare
Secretary

Kirill Lokshin
President

ATTACHMENT A

Executive Committee Report February 2017

SUMMARY

Since the last meeting, we held 2 editing events with partner institutions, and have 15 more events in the pipeline.

Fiscal-year-to-date, we have recognized revenues of \$113,524.52 and expenses of \$65,877.73, and currently have \$120,098.15 in cash.

PROGRAMS

Institutional Partnership:

Since the last meeting of the Board, Wikimedia DC has held two edit-a-thons and other collaborative editing events with institutional partners: an editing workshop with the University of Maryland on February 8 and an edit-a-thon with the DC Public Library on February 18.

We have scheduled seven edit-a-thons and other collaborative editing events with institutional partners over the next several months: an edit-a-thon with American University and the Smithsonian Institution Archives on February 28; edit-a-thons with MITRE Corporation on March 2 and March 8; an edit-a-thon with the National Museum of Women in the Arts on March 11; an edit-a-thon with West Virginia University on March 15; an edit-a-thon with the Smithsonian American Art Museum on March 25; and an edit-a-thon with the University of Maryland on March 28.

There are eight additional events which are in an advanced planning stage but which have not yet been firmly scheduled: a workshop with Fairfax County Public Schools in March; edit-a-thons with American University in March and April; an edit-a-thon with the National Museum of American History in March; a workshop with the Computers in Libraries Conference in March; an edit-a-thon with the Library of Congress and the National Archives in April; and workshops with the Women's Media Center in May and June.

Grantmaking and Sponsorship:

We are close to concluding our fiscal sponsorship for WikiConference North America 2016. To date, we have processed 65 disbursements, reimbursements, and other transactions with a total value of \$45,415.52 in support of the conference.

We have begun our fiscal sponsorship for the Art+Feminism 2017 campaign, which includes

administration of payments to three contractors retained on behalf of the campaign (McKensie Mack, Brittany Oliver, and Daniela Capistrano) as well as administration of organizer, consultant, and event expenditures similar to those made during the prior grant. To date, we have processed 6 disbursements, reimbursements, and other transactions with a total value of \$11,137.34 in support of the conference.

We have been selected as the fiscal sponsor for the 2017 WikiEquality Edit-a-Thon Series, which will be hosted by the University of South Florida (USF) Student Organizations of Library & Information Science (SOLIS). We have executed the sponsorship agreements and received the funds from the Wikimedia Foundation, but have not yet made any disbursements under this sponsorship.

FINANCE

Wikimedia DC currently has \$120,098.15 in cash, consisting of \$107,470.50 in restricted funds (which include funds from our current Simple Annual Plan Grant as well as funds administered under the Art+Feminism 2017, USF SOLIS 2017, and WikiConference North America 2016 fiscal sponsorship agreements) and \$12,579.05 in unrestricted funds. Wikimedia DC additionally has \$385.31 in fixed assets.

Since the beginning of the fiscal year, Wikimedia DC has recognized revenues of \$113,524.52, consisting of \$112,160.06 of restricted funds and \$1,364.46 of unrestricted funds. During the same period, Wikimedia DC has recognized expenditures of \$65,877.73, consisting of \$63,398.81 of program costs and \$2,478.92 of administrative costs.