

**WIKI SOCIETY OF WASHINGTON, DC INC.**  
**Board of Directors Meeting**

February 18, 2018, at 1:00 PM  
Cove, 1666 Connecticut Avenue NW, Washington, DC

Board Members Present:           Kirill Lokshin [President]  
  Rosie Stephenson-Goodknight [Vice President]  
  James Hare [Secretary]  
  John Sadowski [Treasurer]  
  Robert Fernandez  
  Peter Meyer  
  Diane Shaw

Board Members Not Present:     Kelly Doyle  
  Emily Temple-Wood

The meeting was called to order by Mr. Lokshin at 1:09 PM.

1. A motion by Mr. Lokshin to approve the minutes of the December 2 meeting of the Board of Directors, as amended, was seconded and passed without dissent. Mr. Hare also furnished a corrected copy of the minutes from the October 8 meeting.
2. A motion by Mr. Lokshin to approve the minutes of the December 2 meeting of the membership in the form previously distributed was seconded and passed without dissent.
3. Mr. Lokshin submitted a written report on behalf of the Executive Committee.

[See Attachment A]

*\* Mr. Meyer joined the meeting at 1:30 PM \**

4. The science photography competition was discussed.
5. Fiscal sponsorship for the Women in Red project was discussed, focusing on various options for Wikimedia District of Columbia to administer funds donated to Women in Red.
6. Fiscal sponsorship for WikiConference North America was discussed.
7. Participation in Wikimedia Conference was discussed, including potential options for Wikimedia District of Columbia-themed merchandise.

8. A review of Wikimedia District of Columbia's governance practices was discussed.
9. The upcoming leadership boot camp was discussed, including updates on securing the venue and inviting participants.
10. The hiring of a volunteer support contractor was discussed. It was decided, based on funding levels and interest in aligning the contractor's work with the aforementioned boot camp, to hire a part time contractor for three months, with recruiting starting March 15 and a target start date of May 1.
11. Activities during the first quarter were discussed, including a review of draft financial and activity reports.

*\* Ms. Stephenson-Goodknight left the meeting at 3:23 PM \**

12. A potential partnership with a makerspace was discussed.
13. A historic photography tour event was discussed.

The meeting was adjourned at 3:47 PM.

Approved on \_\_\_\_\_, \_\_\_\_\_.

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James Hare  
Secretary

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Kirill Lokshin  
President

## ATTACHMENT A

### Executive Committee Report February 2018

#### SUMMARY

- Since the last meeting, we held 4 events with partner institutions, and have 9 more events in the pipeline.
- Fiscal year-to-date, we have recognized revenues of approximately \$77K and expenses of approximately \$47K. We currently hold approximately \$114K in cash, including approximately \$82K in unrestricted funds.

#### PROGRAMS

##### *Institutional Partnership:*

Since the last meeting of the Board, Wikimedia DC has held four editing workshops and other collaborative events with institutional partners: an event with the Embassy of Sweden on December 8; an event with the Charles Sumner School Museum & Archives on January 20; an event with Prince George's Community College on February 1; and an event with Georgetown University on February 2.

We have scheduled six editing workshops and other collaborative events with institutional partners over the next several months: an event with the Arlington Central Library on March 10; an event with the University of Maryland on March 11; an event with the National Museum of Women in the Arts on March 17; an event with the Smithsonian American Art Museum on March 20; an event with the Daughters of the American Revolution on March 24; and an event with the American Institute of Architects on March 27.

There are three additional events which are in an advanced planning stage but which have not yet been firmly scheduled: an event with the University of Maryland in March; an event with the Cleveland Park Historical Society in April; and an event with the Virginia Association of Museums in April.

##### *Content Development:*

We have concluded our support for the 2017 Wiki Science Competition in the United States. The competition received 1,180 contributions across five categories, including 818 general images, 66 images of people in science, 213 microscopy images, 47 non-photographic submissions, and 36 image sets containing 184 images. Our jury selected five winners in each category to represent the United States at the international level, as well as five "Jury's Choice" awards across all categories.

##### *Grantmaking and Sponsorship:*

We are working to close out our Art+Feminism fiscal sponsorship, and have submitted a preliminary accounting package to the Wikimedia Foundation. In total, we have disbursed \$16,772.01 in grant funds under this fiscal sponsorship during the current fiscal year, and are holding a total of \$10,376.92 in unspent grant funds, of which we anticipate disbursing an additional sum of \$677.95 prior to the conclusion of the fiscal sponsorship.

We have submitted the final accounting packages for the WikiConference North America 2016 and USF SOLIS 2017 fiscal sponsorships to the Wikimedia Foundation, and are awaiting instruction regarding the disposition of the remaining unspent funds held under these grant agreements.

### FINANCE

Wikimedia DC currently has \$114,369.06 in cash, consisting of \$32,498.41 in restricted funds (which include unspent funds from our Simple Annual Plan Grant and our Strategy Salon grant, as well as funds administered under the Art+Feminism 2017, USF SOLIS 2017, and WikiConference North America 2016 fiscal sponsorship agreements) and \$81,870.65 in unrestricted funds.

Since the beginning of the fiscal year, Wikimedia DC has recognized revenues of \$76,985.52, consisting entirely of unrestricted funds. During the same period, Wikimedia DC has recognized expenditures of \$46,506.24, consisting of \$42,493.38 of program costs and \$4,012.86 of administrative costs.

We have filed our Form 8868 for Fiscal Year 2016–17 with the Internal Revenue Service. Our Form 990-EZ for Fiscal Year 2016–17 is due by August 15.