

Exhibit A

Annual Budget for Fiscal Year 2018–19

This budget lists Wikimedia DC's planned revenues and expenses for the 2018–19 fiscal year, which begins on October 1, 2018 and ends on September 30, 2019. The associated programs and objectives are discussed in the Annual Plan for Fiscal Year 2018–19, available at https://wikimediadc.org/wiki/Annual_Plan_2019.

Summary

Cash flow		
Cash at start of fiscal year		
Unrestricted cash	\$30,000.00	<i>Estimate based on fiscal-year-to-date spending.</i>
Restricted cash	\$98,000.00	<i>Estimate based on fiscal-year-to-date spending; includes Wikimedia Foundation and Knight Foundation grant funds, including grant funds administered under fiscal sponsorship agreements.</i>
Total cash at start of fiscal year	\$128,000.00	
Cash at end of fiscal year		
Unrestricted cash	\$37,855.00	
Restricted cash	\$0.00	
Total cash at end of fiscal year	\$37,855.00	
Revenue		
Restricted revenue	\$5,000.00	<i>A detailed list of restricted revenues is provided below.</i>
Unrestricted revenue	\$103,000.00	<i>A detailed list of unrestricted revenues is provided below.</i>
Total revenue	\$108,000.00	
Expenses		
Program expenses	\$187,880.00	<i>A detailed list of program expenses is provided below.</i>
Administrative expenses	\$10,265.00	<i>A detailed list of administrative expenses is provided below.</i>
Total expenses	\$198,145.00	

Revenue

Restricted revenue		
Wikimedia Foundation grants	\$5,000.00	<i>New grants awarded through fiscal sponsorship agreements.</i>
Total restricted revenue	\$5,000.00	

Unrestricted revenue

Individual donations	\$100,000.00	<i>Significant individual donations in excess of \$1,000 per donor per year.</i>
Member dues and donations	\$2,000.00	<i>Membership dues and associated donations not exceeding \$1,000 per member per year.</i>
Corporate donations	\$500.00	
Affiliate programs	\$500.00	<i>Donations received via AmazonSmile and Nonprofits on Facebook.</i>
Total unrestricted revenue	\$103,000.00	

Expenses

Program costs

Institutional partnership

Staff and contractors	\$101,000.00	<i>Wages and fringe costs for one full-time staff position, the Institutional Partnerships Manager, as well as three part-time contractors supporting the Wiki Art Depiction Explorer project; \$37,000 will be covered by restricted Knight Foundation grant funds and \$64,000 will be covered by unrestricted funds.</i>
Events	\$10,880.00	<i>Food, beverage, and incidental costs for 40 events; estimated cost of \$272 per event based on fiscal-year-to-date 2017-18 costs; will be covered by unrestricted funds.</i>
Travel	\$8,000.00	<i>Travel performed in support of the Wiki Art Depiction Explorer project; will be covered by restricted Knight Foundation grant funds.</i>
Supplies	\$3,000.00	<i>Supplies for the Wiki Art Depiction Explorer project; will be covered by restricted Knight Foundation grant funds.</i>
Total institutional partnership costs	\$122,880.00	

Leadership development and support

Sponsored projects	\$50,000.00	<i>Independently-led projects supported under fiscal sponsorship arrangements, including WikiConference North America; will be covered by restricted Wikimedia Foundation grant funds.</i>
Leadership boot camp	\$15,000.00	<i>Costs for one boot camp, including attendee travel scholarships and venue and catering costs; will be covered by unrestricted funds.</i>
Total leadership development and support costs	\$60,000.00	

Total program costs **\$187,880.00**

Administrative costs

Finance

Accounting software	\$600.00	<i>QuickBooks Online subscription.</i>
Payroll service	\$540.00	<i>Gusto payroll service.</i>
Transaction fees	\$100.00	<i>PayPal and bank wire fees.</i>
Total finance costs	\$1,240.00	

Insurance **\$2,000.00** *Directors and officers, general liability, and worker's compensation insurance.*

Legal

Filing fees \$650.00 *Corporate registration, licensing, and registered agent fees.*

Total legal costs \$650.00

Mailing

Mail service \$720.00 *Mail delivery service at Cove.*

Postage \$245.00 *Postage costs for one set of ballot mailings and one set of announcements.*

PO box \$160.00 *P.O. Box 9822, Washington, DC 20016.*

Total mailing costs \$1,125.00

Meetings

Annual meeting \$650.00 *Venue, food, beverage, award, and incidental costs for one meeting.*

Board meetings \$450.00 *Venue costs for 6 meetings, with an estimated costs of \$75 per meeting.*

Other meetings \$150.00 *Venue costs for 6 meetings, with an estimated costs of \$25 per meeting.*

Total meeting costs \$1,250.00

Printing and publishing

Marketing materials \$400.00

Business cards \$350.00

Total publishing and printing costs \$750.00

Technology \$1,250.00 *Hosting, Meetup.com subscription, domain name registrations.*

Travel \$2,000.00 *Staff travel to WikiConference North America and Wikimania.*

Total administrative costs \$10,265.00