

**WIKI SOCIETY OF WASHINGTON, DC INC.**  
**Board of Directors Meeting**

April 16, 2017, at 1:00 PM  
Cove, 1817 M Street NW, Washington, DC

Board Members Present: Kirill Lokshin [President]  
James Hare [Secretary]  
John Sadowski [Treasurer]  
Kelly Doyle  
Robert Fernandez  
Peter Meyer  
Diane Shaw  
Rosie Stephenson-Goodknight

Board Members Not Present: Emily Temple-Wood [Vice President]

The meeting was called to order by Mr. Lokshin at 1:05 PM.

1. A motion by Mr. Lokshin to approve the minutes of the February 26 meeting of the Board of Directors in the form previously distributed was seconded and passed without dissent.
2. Mr. Lokshin submitted a written report on behalf of the Executive Committee.

[See Attachment A]

3. Options to improve membership retention were discussed, including sending handwritten notes to members whose membership is about to expire.
4. A proposed communications policy was discussed, with further discussion tabled to the next meeting.
5. The creation and issuance of challenge coins was discussed, including the volume of purchase and the strategy for distributing them.
6. An idea for a Board retreat was discussed.
7. Previous events were discussed, including an Art+Feminism event and an event at the Library of Congress. Plans for future events were discussed.
8. The Wikimedia Conference in Berlin was discussed. Takeaways include a need for multi-context

tool development, as well as being able to learn from other chapters.

9. The Board of Directors briefly convened in executive session.
10. A planned train ride from New York to Montreal for Wikimania 2017 was discussed.

The meeting was adjourned at 3:05 PM.

Approved on \_\_\_\_\_, \_\_\_\_\_.

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James Hare  
Secretary

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Kirill Lokshin  
President

## ATTACHMENT A

### Executive Committee Report April 2017

#### SUMMARY

- Since the last meeting, we held 9 events with partner institutions, and have 8 more events in the pipeline.
- Fiscal-year-to-date, we have recognized revenues of \$113,589.52 and expenses of \$89,172.69, and currently have \$96,868.19 in cash.

#### PROGRAMS

##### *Institutional Partnership:*

Since the last meeting of the Board, Wikimedia DC has held eight edit-a-thons and other collaborative editing events with institutional partners: an edit-a-thon with the Smithsonian Institution Archives on February 28; edit-a-thons with MITRE Corporation on March 2 and March 8; an edit-a-thon with the National Museum of Women in the Arts on March 11; an edit-a-thon with West Virginia University on March 15; an edit-a-thon with the Smithsonian American Art Museum on March 25; an edit-a-thon with the University of Maryland on March 28; and an edit-a-thon with the Library of Congress and the National Archives on April 7. We additionally held one non-editing event with institutional partners: a presentation at the West Virginia University Council for Women's Concerns on March 14.

We have scheduled three edit-a-thons and other collaborative editing events with institutional partners over the next several months: an edit-a-thon with the University of Maryland and AFL-CIO on May 5; an editing workshop with the Women's Media Center on May 11; and an edit-a-thon with the Women's Media Center on June 3.

There are two additional events which are in an advanced planning stage but which have not yet been firmly scheduled: an edit-a-thon with American University in April; and an edit-a-thon with the Baltimore Under Ground Science Space in June. We are additionally discussing potential events with the Embassy of Sweden, the iDiversity group at the University of Maryland, and the Library of Congress.

##### *Grantmaking and Sponsorship:*

We have concluded our fiscal sponsorship for WikiConference North America 2016; over the course of the sponsorship term, we processed 69 disbursements, reimbursements, and other transactions with a total value of \$45,182.96.

We are continuing our fiscal sponsorship for the Art+Feminism 2017 campaign. To date, we have

processed 11 disbursements, reimbursements, and other transactions with a total value of \$32,318.33; this corresponds to approximately 32% of the total spending anticipated under this sponsorship.

We have begun our fiscal sponsorship for the 2017 WikiEquality Edit-a-Thon Series hosted by the University of South Florida (USF) Student Organizations of Library & Information Science (SOLIS). To date, we have processed 1 reimbursement with a total value of \$209.31; this corresponds to approximately 47% of the total spending anticipated under this sponsorship.

## **OPERATIONS**

### *Membership:*

Wikimedia DC's total membership stands at 53 members, which represents a decrease of 8% since the previous meeting of the Board. Of these, 42 members — approximately 80% — have signed up for automatically-renewing membership payments.

## **FINANCE**

Wikimedia DC currently has \$96,868.19 in cash, consisting of \$84,875.31 in restricted funds (which include funds from our current Simple Annual Plan Grant as well as funds administered under the Art+Feminism 2017, USF SOLIS 2017, and WikiConference North America 2016 fiscal sponsorship agreements) and \$11,992.88 in unrestricted funds. Wikimedia DC additionally has \$385.31 in fixed assets.

Since the beginning of the fiscal year, Wikimedia DC has recognized revenues of \$113,589.52, consisting of \$112,160.06 of restricted funds and \$1,429.46 of unrestricted funds. During the same period, Wikimedia DC has recognized expenditures of \$89,172.69, consisting of \$85,994.00 of program costs and \$3,178.69 of administrative costs.