

WIKI SOCIETY OF WASHINGTON, DC INC.
Board of Directors Meeting

August 17, 2014

Wikimedia District of Columbia, 1730 Connecticut Avenue NW, Washington, DC

Board Members Present: James Hare [President]
 Emily Temple-Wood [Vice President]
 Kirill Lokshin [Secretary]
 Peter Meyer [Treasurer]
 John Gallagher

Board Members Not Present: Nicholas Bashour

The meeting was called to order by Mr. Hare at 2:24 PM.

1. A motion by Mr. Hare to approve the Minutes of the July 26 meeting of the Board of Directors in the form previously distributed was seconded and passed without dissent.
2. Mr. Hare submitted a written report, which was entered into the Minutes:

Several of us from Wikimedia DC participated in the Wikimania 2014 conference in London. It was a very successful conference, where we were able to meet up with our colleagues from around the world. I would also like to state for the record that Wikimania 2014 was attended by 2,000 people, beating the record we set for largest Wikimedia convening ever. Wikimedia District of Columbia would like to congratulate Wikimedia UK on a conference well done, and for setting a new record!

We had the Battle of Fort Stevens and War of 1812 edit-a-thons with the DC Historical Society this past month. I am happy to see us working with such a valuable partner, and I look forward to future events with them.

Coming up we have the Chronicling America edit-a-thon with the University of Maryland. We also have "Transparency Time: Wikipedia-Editing for Congress," a discussion on Wikipedia in the halls of Congress. Both events will be on August 18. We will also have our monthly meetup on Saturday, August 23.

Things to look forward to:

— At the end of the month we are bringing in Wikipedians from Washington and around the country to teach them the magic of training people to become Wikipedians. We have recruited fine Wikipedians and we are helping them to take the step to recruit other

Wikipedians. We will be working with the UMD Library to teach reference material curation, building a safe social environment, and optimizing instruction to encourage the production of content and repeat attendance. It will be great.

— In October we will be having our annual meeting. I would like this to be a tremendous event for us. It is our big opportunity to bring people into fold. We brought 30 people to last year's meeting (an improvement over the prior meeting's 8), but my challenge for this year: can we bring them in the door and make them an active part of our organization? Anyone who wants to help me with this challenge is welcome to get in touch with me. (I may draft you to help anyway.)

3. Mr. Lokshin submitted a written report, which was entered into the Minutes:

As of August 17, Wikimedia DC has a total of 79 members in good standing; this corresponds to a net increase by 1 memberships from the prior month.

During the past month, we have signed an Organizational Grant Agreement with the Wikimedia Foundation in connection with our upcoming workshop facilitator training. A copy of the agreement will be filed with the minutes.

I have received a note from Katie Filbert resigning her position on the Technical Infrastructure Committee. Her departure leaves the committee effectively defunct, as it has no remaining members; consequently, I recommend that the Board consider abolishing it.

4. Mr. Meyer submitted a written report, which was entered into the Minutes:

Wiki DC has a new grant from the WMF Workshop Facilitator Training, an event to be held late this month. About \$7000 is new, and \$4000 reallocated from an earlier grant already received.

WikiConference USA payments have all been dispatched, meeting the budget. Wiki Loves Pride payments have been dispatched. New England Wikimedians have not been fully paid and I am in email contact to work it out. End of fiscal year is Sept 30 and most of these things should/must be resolved by then. If someone's expecting money from us and didn't get it on time please contact me.

Wiki DC has \$32338.97 in liquid assets in Wells Fargo and Paypal accounts.

Board members need to know how much of this money is restricted -- that is, received in a grant for a particular purpose -- and how much is unrestricted (mainly from member dues and donations) meaning the chapter has free rein to use it for something conceptually new or different. I haven't been able to figure out the right answer because the money's moving around from the same account, and not all checks have cleared etc.

(We have three big grants from WMF in progress; see https://meta.wikimedia.org/wiki/Grants:PEG/WM_US-DC for a list.) I started QuickBooks online training, and maybe that will teach me. I recognize that board members need this information, and I've been asked repeatedly. I estimate that AT LEAST \$2000 is unrestricted, and you can depend on that for now when making decisions..

5. The draft Technology Access Policy was discussed, and consideration of the policy was postponed until the next meeting of the Board.
6. A proposed resolution regarding sexual harassment was discussed and amended. A motion by Mr. Hare to adopt the resolution as amended was seconded and passed without dissent, and the resolution was entered into the Minutes:

Wikimedia District of Columbia is committed to ensuring that the Wikimedia movement remains a safe space for everyone. We condemn in the strongest terms sexual harassment of any type, whether it takes place at Wikimedia events, on Wikimedia projects, or by other means.

The Officers of Wikimedia DC are instructed to employ any and all available means to protect the safety of participants in the Wikimedia movement, including Wikimedia DC members and volunteers; attendees at events hosted, organized, funded, or supported by Wikimedia DC; and all other people with whom Wikimedia DC works, communicates, or interacts.

The Vice President of Wikimedia DC is designated as the Safe Space Coordinator for Wikimedia DC, and shall serve as the primary point of contact for matters related to sexual harassment. Anyone who has experienced sexual harassment at an event supported by Wikimedia DC, or in the course of their volunteer work with Wikimedia DC, is encouraged to report the incident to the Safe Space Coordinator or to another Officer. All such reports will be treated as confidential.

7. Nominations for the 2014 Distinguished Service Award were discussed.
8. Nominations for the 2014 Volunteer of the Year Award were discussed.
9. A proposed resolution to authorize the opening of a credit card account was discussed and amended. A motion by Mr. Lokshin to adopt the resolution as amended was seconded and passed without dissent, and the resolution was entered into the Minutes:

The President is authorized to open a business credit card with Wells Fargo Bank, and utilize said credit card for the purpose of making payments on behalf of the Corporation. It shall be the policy of the Corporation to pay the entire balance due on said credit card each month.

10. The date of the next meeting of the Board of Directors was set to September 14, 2014, at 2:00 PM, at the Corporation's offices at 1730 Connecticut Avenue NW.

The meeting was adjourned at 3:44 PM.

Approved on _____, _____.

Kirill Lokshin
Secretary

James Hare
President