

WIKIMEDIA DISTRICT OF COLUMBIA
Board of Directors Meeting

August 12, 2018, at 1:00 PM
Cove, 1666 Connecticut Avenue NW, Washington, DC

Board Members Present: Kirill Lokshin [President]
Diane Shaw [Secretary]
John Sadowski [Treasurer]
Robert Fernandez
Peter Meyer
Kevin Payravi

Board Members Not Present: Rosie Stephenson-Goodknight [Vice President]
Kelly Doyle
Emily Temple-Wood

The meeting was called to order by Mr. Lokshin at 1:09 PM.

1. A motion by Mr. Lokshin to approve the minutes of the June 17, 2018 meeting of the Board of Directors was seconded and passed without dissent.
2. Mr. Lokshin submitted a written report on behalf of the Executive Committee.

[See Attachment A]
3. Speaking on behalf of the Public Policy Committee, Mr. Meyer reported on ongoing developments in the use of MediaWiki by the federal government, and provided a summary of community feedback regarding Wikimedia DC's proposed statement on Net Neutrality.
4. The Annual Plan for Fiscal Year 2018–19 was discussed. A motion by Mr. Fernandez to approve the plan was seconded and passed without dissent.

[See Attachment B]
5. The Annual Budget for Fiscal Year 2018–19 was discussed. A motion by Mr. Fernandez to recommend the budget for approval by the membership was seconded and passed without dissent.

[See Attachment C]
6. A proposed amendment to the Employment Policy was discussed. A motion by Mr. Lokshin to amend the policy as proposed was seconded and passed without dissent.

[See Attachment D]

7. A proposed resolution concerning the 2018 election of the Board of Directors was discussed. A motion by Mr. Lokshin to adopt the resolution as proposed was seconded and passed without dissent. Mr. Lokshin noted that Peter Meyer, Kevin Payravi, and Diane Shaw are up for re-election in 2018.

[See Attachment E]

8. A motion by Mr. Lokshin to appoint Ms. Stephenson-Goodknight to the Safe Space Committee was seconded and passed without dissent.
9. A motion by Mr. Lokshin to appoint Mr. Payravi to the Public Policy Committee was seconded and passed without dissent.
10. A motion by Mr. Meyer to appoint Mr. Fernandez to the Public Policy Committee was seconded and passed without dissent.
11. The Board discussed the grant awarded by the Knight Foundation to support the Wiki Art Depiction Explorer project. The project will be carried out by Wikimedia DC in collaboration with the Smithsonian Institution. Andrew Lih and Mr. Fernandez will be the main Wikimedia DC organizers, and Sara Snyder and Effie Kapsalis will be the main Smithsonian organizers, with Andrew Lih as the project lead; their first meeting about the project will take place in September, after Andrew returns from travel. Most of the grant funds will be used to pay for a developer; the exact job title has not yet been finalized.
12. The Wikimedia Foundation strategic planning process was discussed. Wikimedia DC Board members participating in strategy working groups include Ms. Stephenson-Goodknight (Community Health) and Mr. Lokshin (Roles and Responsibilities).
13. The GLAMWiki conference was discussed. Ms. Doyle and Ms. Stephenson-Goodknight have received scholarships to attend the conference, which will take place in Tel Aviv during the first week of November. They will be reporting on Wikimedia DC activities.
14. The results of the Wiki Leadership Boot Camp were discussed. Feedback from the participants indicates that the event was generally considered a success.
15. Wikimedia DC activity reports were discussed. Future reports should aim to feature narrative stories and photographs from the year's activities, particularly edit-a-thons and workshops.
16. A motion by Mr. Sadowski to endorse the application for recognition as a Wikimedia Thematic Organization submitted by the Wiki Project Med Foundation was seconded and passed without dissent.

17. WikiConference North America was discussed. Ms. Stephenson-Goodknight noted that the application deadline for scholarships is August 15, 2018.

The meeting was adjourned at 2:22 PM.

Approved on _____, _____.

Diane Shaw
Secretary

Kirill Lokshin
President

ATTACHMENT A

WIKIMEDIA DISTRICT OF COLUMBIA EXECUTIVE COMMITTEE REPORT

August 2018

SUMMARY

- Since the last meeting, we held 2 events with partner institutions, and have 8 more events in the pipeline.
- Fiscal year-to-date, we have recognized revenues of approximately \$103K and expenses of approximately \$93K. We currently hold approximately \$94K in cash, including approximately \$36K in unrestricted funds.

PROGRAMS

Since the last meeting of the Board, Wikimedia DC has held 2 editing workshops and other collaborative events with institutional partners: an event with the National Archives on June 27; and an event with the DC Preservation Alliance on July 11.

We have scheduled 8 editing workshops and other collaborative events with institutional partners over the next several months: an event with the Virginia Association of Museums on September 21; an event with the Alexandria Public Library on September 26; an event with the Catholic Information Center on September 29; events with the National Gallery of Art on October 23 and February 23; an event with the Cleveland Park Historical Society on November 10; and events with the Baltimore Museum of Industry on February 10 and March 3. We are in discussions with a number of other potential partners, including the Bmore Historic Unconference, the DC Punk Archive, the American Folklife Center at the Library of Congress, and the Ivy Hill Cemetery

We have received a grant of \$50,000 from the Knight Prototype Fund, an initiative of the John S. and James L. Knight Foundation, to support the development of the Wiki Art Depiction Explorer, an interface for museum visitors and other art enthusiasts to crowdsource metadata about visual depictions in museum artworks. We will be collaborating with the Smithsonian Institution to execute this project over the next 12 months.

FINANCE

Wikimedia DC currently has \$94,383.66 in cash, consisting of \$58,378.43 in restricted funds (which include funds administered under the Art+Feminism 2017, WikiConference North America, and Women in Red fiscal sponsorship agreements) and 36,005.23 in unrestricted funds.

Since the beginning of the fiscal year, Wikimedia DC has recognized revenues of \$103,328.56, consisting of \$25,969.42 in restricted funds (inclusive of refunds of unspent grant funds) and \$77,359.14 in unrestricted funds. During the same period, Wikimedia DC has recognized expenditures of \$92,834.68, consisting of \$87,050.58 of program costs and \$5,784.10 of administrative costs.

ATTACHMENT B

The Annual Plan for Fiscal Year 2018–19 may be found at [https://wikimediadc.org/wiki/Annual_plan_\(2018–2019\)](https://wikimediadc.org/wiki/Annual_plan_(2018–2019)).

ATTACHMENT C

The Annual Budget for Fiscal Year 2018–19 may be found at [https://wikimediadc.org/wiki/Annual_budget_\(2018–2019\)](https://wikimediadc.org/wiki/Annual_budget_(2018–2019)).

ATTACHMENT D

The Employment Policy is amended by replacing Paragraph 2 of Article IV with the following text:

2. Annual Reviews. An annual review of salaries and wages shall take place, with adjustments being made to the pay scale as necessary. Notwithstanding the provisions of Article IV, Paragraph 1 of this Policy, the President shall be authorized to approve annual salary and wage increases, which shall not exceed ten percent (10%) of an employee's salary or wages, upon the satisfactory completion of an annual review for each employee. All salary increases shall be contingent upon the availability of sufficient funds.

ATTACHMENT E

1. The 2018 election of the Board of Directors (the “Election”) shall take place from September 3, 2018 to September 28, 2018.
2. The Election shall be conducted in accordance with the Election Policy.
3. Nominations for the Election shall be accepted from August 13, 2018 to August 31, 2018.
4. Kirill Lokshin shall serve as the Chair of the Election Committee for the duration of the Election.
5. The Secretary is instructed to place upon the election ballot an additional question as to whether the members approve the Annual Budget for Fiscal Year 2018–19 as recommended by the Board of Directors, and authorize the Board to spend funds in accordance with that budget.