

WIKI SOCIETY OF WASHINGTON, DC INC.
Board of Directors Meeting

October 29, 2013

Wikimedia District of Columbia, 1629 K Street NW, Suite 300, Washington, DC

Board Members Present: James Hare [President]
 Kristin Anderson [Vice President]
 Kirill Lokshin [Secretary]
 Peter Meyer [Treasurer]
 John Gallagher
 Emily Temple-Wood

Board Members Not Present: Nicholas Bashour

Guests: Gerald Shields [Event Promotion Coordinator]

The meeting was called to order by Mr. Hare at 7:10 PM.

1. A motion by Mr. Lokshin to approve the Minutes of the October 5 meeting of the Board of Directors in the form previously distributed was seconded and passed without dissent.
2. Mr. Hare submitted a written report, which was entered into the Minutes:

A few updates since our last meeting:

- First of all, I would like to welcome John Gallagher and Emily Temple-Wood to our board of directors! I look forward to hearing their insights and ideas regarding the future of Wikimedia DC. I would also like to thank Katie Filbert and Kathryn Tinker for their service on the board of directors.
- The jury for Wiki Loves Monuments 2013 USA is currently deliberating on the finalists. By the time they complete their process, they will have selected ten finalists to submit to the international Wiki Loves Monuments contest.
- Wikimedia DC will hold its third annual meeting on November 9, 2013 from 12 – 4 PM at the National Archives. We look forward to an afternoon of planned events and catered lunch! Attendees can sign up at <http://wmdc2013.eventbrite.com>.
- I am currently planning a joint event with the DC Social Media Club, to be held in early December. The event will be a panel on the role of photography, including on Wikipedia, and will also feature a reception for

the Wiki Loves Monuments USA finalists.

3. Mr. Lokshin submitted a written report, which was entered into the Minutes:

As of October 29, Wikimedia DC has 67 members in good standing; this represents an increase by 6 new members since our last meeting.

4. Mr. Meyer submitted a written report, which was entered into the Minutes:

As of late this afternoon, Oct 29, 2013, Wikimedia DC has \$5220.67 in liquid net assets plus \$1539.11 in equipment and about \$200 in prepaid gift cards.

Changes since last month are small. A number of renewals and donations came in this month which raised our cash balance. We applied 20% depreciation to our equipment asset values which lowered that amount, relative to last month.

I submitted a draft Annual Financial Report for the just-ended fiscal year to our Board's Audit Committee. They've asked me to clarify some things in writing, and I haven't finished doing that, but must get a more complete report to them and meet with them before our Annual Meeting Nov 9.

5. Mr. McDevitt-Parks submitted a written report, which was entered into the Minutes:

Here's a quick round-up of recent news in DC GLAM-Wiki:

Laurel Historical Society

Link: https://en.wikipedia.org/wiki/Wikipedia:Meetup/DC/Laurel_Historical_Society

This editathon is scheduled for Saturday, November 16. If any of you with a car can commit to coming, I'd like to include an offer of carpooling from DC when we publicize it soon.

Digital Cultural Heritage DC

Link: <http://www.meetup.com/Digital-Cultural-Heritage-DC/events/140943272/>

This is a monthly meetup group for people interested in technology and cultural heritage, mostly local professionals from cultural institutions and grad students. It's usually well-attended (30+). I spoke at the most recent meetup, and there was a great response.

Smithsonian Libraries editathon

The editathon last week was a great success. There were a ton of people,

especially librarians and archivists, and there was even an aude. If you couldn't make it, Andrew Lih put together a great video which will probably be useful for us in explaining our activities: <http://vimeo.com/78005986>. Just needs a couple of paragraphs and we have a great blog post, too!

GLAM panel at Annual Meeting

No great progress to report, unfortunately. A couple of the people I've asked can't make it, so right now I just have one confirmed and one tentative. I'm assuming it's not the end of the world if we have to change the format a little, but I'll keep you updated.

Innovation Hub

I discussed the potential loan of WMDC scanning equipment with the general counsel's office here at NARA, and got the go-ahead. We'll need both sides to agree to proper usage parameters and sign an agreement. I am also working with our description staff on a citizen archivist procedure so that volunteers could come in and scan for the archives in a useful way (i.e., submit the files and record the metadata properly).

Other contacts

I've reached out in the last few weeks to the National Building Museum, the Census Bureau, and the Holocaust Museum, which have each made contact with us in some way. Nothing of interest to report with any of them yet, but I hope to schedule meetings at least, and see what progress can be made. I will also be meeting with the Federal Register (which is technically internal to NARA) in the coming weeks about Wikimedia. Kristin started a conversation internally at the LOC that sound like it may lead to an editathon there, as well. Andrew has been in touch with the new Chief Digital Officer at the Met, and is setting up a meeting with the two of them and Lori and I.

6. Mr. Shields reported that he had made inquiries about holding an event at an internal library in the Department of the Treasury, but had encountered concerns regarding public access to the facility.
7. A motion by Mr. Hare to elect Mr. Hare as President, Ms. Anderson as Vice President, Mr. Lokshin as Secretary, and Mr. Meyer as Treasurer was seconded and passed without dissent.
 - * Mr. Shields left the meeting *
 - * Ms. Temple-Wood joined the meeting *
8. The Corporation's Activity Report for the Fourth Quarter of Fiscal Year 2012–13 was discussed

and amended. A motion by Mr. Hare to approve the report as amended was seconded and passed without dissent, and the report was entered into the Minutes:

[document attached]

9. The Corporation's unaudited Annual Financial Report for Fiscal Year 2012–13 was discussed and amended. A motion by Mr. Hare to approve the report as amended was seconded and passed without dissent, and the report was entered into the Minutes:

[document attached]

10. The Corporation's Annual Report for Fiscal Year 2012–13 was discussed and amended. A motion by Mr. Hare to approve the report as amended was seconded and passed without dissent, and the report was entered into the Minutes:

[document attached]

* The meeting recessed at 8:39 PM and reconvened at 8:47 PM *

11. The Corporation's Annual Plan for Fiscal Year 2013–14 was discussed, and consideration of the plan was postponed to the next meeting of the Board of Directors.
12. The Corporation's Annual Budget for Fiscal Year 2013–14 was discussed, and consideration of the budget was postponed to the next meeting of the Board of Directors.

* Mr. Gallagher left the meeting *

13. A proposed resolution regarding the Corporation's 2013 Distinguished Service Award was discussed. A motion by Mr. Meyer to adopt the resolution as written was seconded and passed without dissent, and the resolution was entered into the Minutes:

Wikimedia District of Columbia awards its 2013 Distinguished Service Award to Sara Snyder of the Archives of American Art and Effie Kapsalis of the Smithsonian Institution Archives for exemplary contributions to the advancement of public knowledge and the collection, development, and dissemination of educational content.

Ms. Snyder and Ms. Kapsalis have demonstrated leadership in organizing events for the benefit of Wikimedia projects, as well as recruiting colleagues at the Smithsonian to participate in the development of Wikipedia articles. Events organized in 2012 and 2013 by Ms. Snyder and Ms. Kapsalis have resulted in the creation and improvement of over one hundred Wikipedia articles, as well as the contributions of free media to Wikimedia Commons. Wikimedia District of Columbia looks forward to further opportunities to work with the Smithsonian Institution to achieve our common mission of making information accessible to everyone.

14. A motion by Mr. Hare to appoint Ms. Temple-Wood to the Audit Committee was seconded and passed without dissent.

15. The date of the next meeting of the Board of Directors was set to November 8, 2013, at 7:00 PM, at the Corporation's offices at 1629 K Street NW, Suite 300.

The meeting was adjourned at 9:05 PM.

Approved on _____, _____.

Kirill Lokshin
Secretary

James Hare
President